

Numala Forest Retreat Venue Hire Application Form

Hirer Information			
Full Name:			
Date of birth:	Email:	Mobile:	
Current address:			
Suburb:	State:	Postcode:	
Name of Organisation (if different from above)			
Organisation address:			
Suburb:	State:	Postcode:	
Email address:	Phone Number:		
Booking details			
Date(s) venue (room) :			
Purpose of room hire:			
Room access time:	Finish access time:	Total access time: hours	
Start time of event:	Finish time of event:	Total event time: hours	
Expected number of delegates/guests:			
Emergency Contact			
Name of emergency contact person other than yourself:			
Address:			
Suburb:	State:	Postcode	Mobile:
Relationship:			
Room/Furniture Hire requirements			
Main Communal Area:			
Consult room:	Therapy room :		
Internal Furniture/Accessory requirements:			
Included are: Yoga mats, bolsters, blankets, cushions, blocks and straps			
Outside Tables & chairs			
Deposit Details			
50% Deposit Date: On booking confirmation. Plus credit card number is taken to cover damages but not put through on DDR form			
Deposit Amount:			
Method of payment: Bank transfer			
Rental Fee Details			
Rental balance due date:	Banking details: St George	Account No: 470798635	
Method of payment: Bank transfer	BSB: 114 879	Account name: K Pattie	
Estimated balance of rental amount less deposit:			
Total rental amount:			
Signature of applicant:			Date:
Signature for Numala Forest Retreat			Date: