

Numala Forest Retreat Venue Hire Application Form

Applicant Information			
Full Name:			
Date of birth:	Email:	Mobile:	
Current address:			
Suburb:	State:	Postcode:	
Name of Organisation (if different from above)			
Organisation address:			
Suburb:	State:	Postcode:	
Email address:	Phone Number:		
Booking details			
Date(s) venue (room) is required:			
Purpose of room hire:			
Room access time:	Finish access time:	Total access time:	
Start time of event:	Finish time of event:	Total event time:	
Expected number of delegates/guests (max 15):			
Emergency Contact			
Name of emergency contact person other than yourself:			
Address:			
Suburb:	State:	Postcode	Mobile:
Relationship:			
Room/Furniture Hire requirements			
Main Communal Area:			
Consult room:	Therapy room 1:		
Internal Furniture/Accessory requirements:			
Yoga mats:	Bolsters	Blankets:	
Cushions	Straps:	Outside chairs:	
Outside Tables:			
Other Requirements			
Fire Pit:			
Blue tooth speaker:			
Other:			
Refreshment Facilities			
We are happy for you to use outside caterers for the event. If this is the case please complete the following:			
Caterers Name:	Contact details:	Delivery time:	
If you have any other requirements, please provide details:			
I have read and agree to the Terms and Conditions Signature of applicant:			Date:
Signature for Numala Forest Retreat			Date: